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| --- |
| **Sprint number: [1, 2, 3, or 4]** |
| **Dates: [of this Sprint]** |
| **Scrum Master: [current Scrum Master’s name]** |
| **Tasks set for the Sprint (Sprint Backlog):**  The items chosen from the Product Backlog (i.e., your group requirements) that will be produced in this specific Sprint. The Sprint output(s) should have working functionality  <Task 1>  <Task 2>  .  .  .etc. |
| **Sprint Review - Report on what has been done and how:**  The sprint review was held on <date> and attended by <names>.  Before approving or rejecting the Sprint backlog items as noted above, key outputs and decisions from the review were:  <first output/decision>  <second output/decision>  .  .  .etc. |

**SPRINT REPORT**